



CORE.NV Project

July Status Report

August 13, 2024

CGI



Agenda



- Executive Summary
- July Project Deliverable Summary
- Critical Path Items on Watch
- CORE.NV Project Accomplishments



Executive Summary



CORE.NV			
Status Date	8/13/2024	Reporting Period	7/1/2024 – 7/31/2024
Overall Status	Yellow	Schedule and dependency risks associated with go-live date of 12/31/24 are being mitigated.	
Schedule	Yellow	Program Increment (PI) 3 is complete. Mitigating challenges with capacity on conversions and reports.	
Resources	Yellow	CGI onboarded additional resources for conversions and reports.	
Scope	Green	Change Request CR012 – P1B PI2 Completion Report Delivery Dates scope was approved.	
Risks	Yellow	The teams are monitoring and mitigating multiple high-priority risks.	
Issues	Green	Monitoring Advantage 2 stability.	
Budget	Green	No change to planned budget.	



July Project Deliverable Status



Deliverable / Work Product	Status	Percent Complete	Invoice Period	Current Status
P1A Training Session 2	Delivered	100%	7/2024	✓ Approved



90-Day Look Ahead

Deliverables/Work Products/Milestones



August 2024

- July Monthly Status Report #10 submission – 8/2/2024
- P1B PI2 – Completion Report Addendum – 8/13/2024
- PI3 Completion Report (Potential Name Change) – 8/13/2024
- EUT Monthly Progress Report – July – 8/15/2024
- P1A FIN Performance Test Plan submission – 8/23/2024
- P1A Training Support Month 1 – 8/30/2024
- P1A Training Support Month 2 – 8/30/2024

September 2024

- August Monthly Status Report #11 submission – 9/4/2024
- EUT Monthly Progress Report – August – 9/12/2024

October 2024

- September Monthly Status Report #12 submission – 10/2/2024
- PI4 Completion Report submission – 10/8/2024
- EUT Monthly Progress Report – September – 10/10/2024
- P1B Train-the-Trainer Training Materials submission – 10/10/2024
- P1A Implementation Assessment Document submission – 10/10/2024
- P1A FIN Readiness Assessment Checklist submission – 10/23/2024



Critical Path Items on Watch



- Prioritized Reports needed for go-live in January and capacity available to complete
- Conversion of required data from legacy applications
- Addressing concerns from NDOT on:
 - Cost Accounting conversion and configuration
 - Procurement processing
- Budget control in Advantage

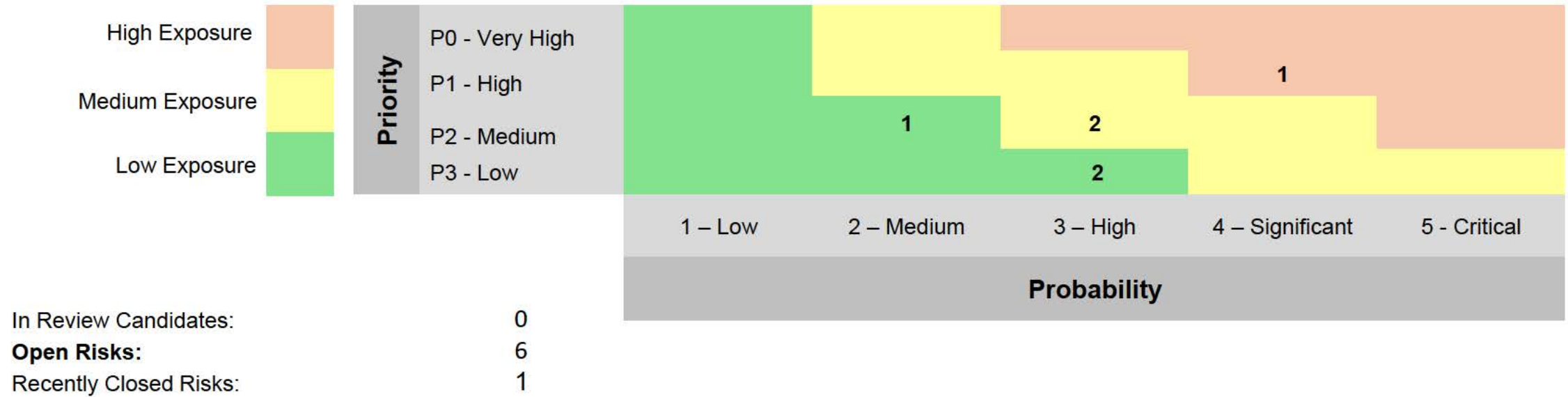


Risks



Project Risks are logged and maintained in [Jira](#). Map metrics are as of 8/09/2024.

Metrics and Heat Map



CORE.NV Project Accomplishments



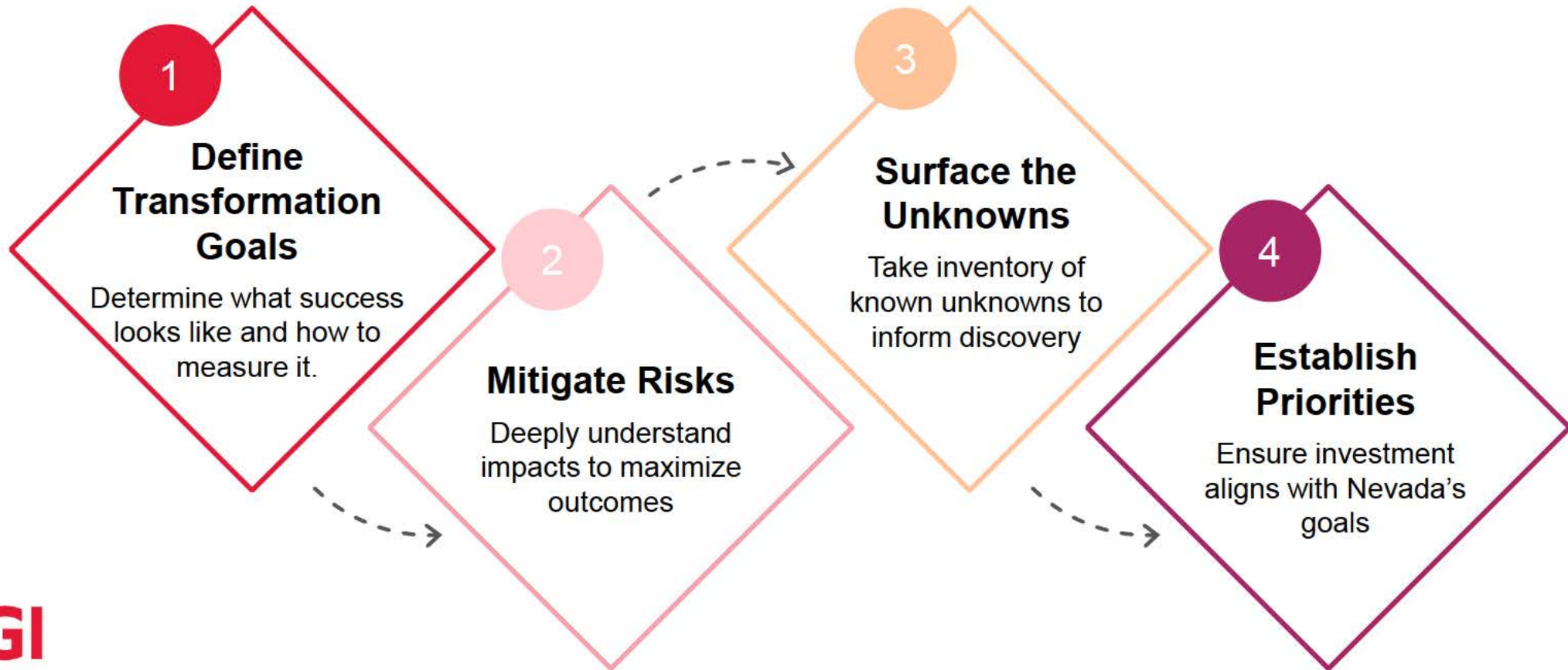
- FIN Team made significant progress on FHWA requirement confirmation, a major milestone towards getting approval for highway funding in the new system.
- Completed configurations on:
 - Accounts Payable and General Accounting area.
 - Budget Configuration for CA Budget Structures [REDACTED]
- HRM Team designed and configured Advantage 4 baseline processes to replace four 2x Custom Transactions to meet MVP [REDACTED]
- HRM Team built out backlog and objectives through PI6.
- TECH Team completed latest updates to COA Crosswalks, finalized requirements for 15 out of 20 FIN interfaces, 10 out of 11 reports and mapping.
- Finalized FTP approach between [REDACTED] and the State, as well as the SSO approach and backup options for Advantage applications.



Phase 2 Transformation



A successful transformation starts with strong foundation



Approach Summary

4 WEEKS



1/2 DAY

Visioning Workshop

Align on transformational goals for ERP

Half-day workshop focused on defining and prioritizing desired outcomes for future state.

LEADERSHIP

SUMMARY DOCUMENT CONTENTS

Transformation Goals

North Star future state vision for Advantage ERP framed as a prioritized list of transformation goals



1 WEEK

Stakeholder Interviews

Conduct interviews to capture validation criteria

60-minute interviews with each of the key organizational areas to identify high-level gaps against aligned business objectives, and capture risks and impacts of critical processes.

OPERATIONAL STAKEHOLDERS

Gap Analysis

Operational areas are analyzed against business objectives to provide a clear view of areas of opportunity, pains, and requirements to support transformation.

2 WEEKS

Prioritization & Readiness

Rank inventory of business processes against objectives

2-3 hour working session to validate a prioritized list of business processes ranked using decisioning criteria detailing complexity, impact and alignment and readiness to meet transformational goals.

OPERATIONAL STAKEHOLDERS

Prioritized Processes

Factors such as “effort and impact” and are considered to rank processes against goals to inform continuous improvement.

Informs roadmap & project schedule



Next Steps



To make the most out of the sessions we suggest the following preparation activities:

01

Think about the Future

Consider what your organization will need to look like in 15-20 years. What will citizens and employees expect from the State in 2044?

02

Share any Organizational Targets and Goals

If the State has documented business goals, targets and KPIs that need to be met, please share in advance to help inform the design of the session.

03

Identify Operational Stakeholders

Create a list of 5-10 leaders who can represent the different critical functional areas within the organization.

Ideal candidates will deeply understand the challenges, constraints and business drivers that the organization faces.



Questions?

Appendix – Supporting Artifacts

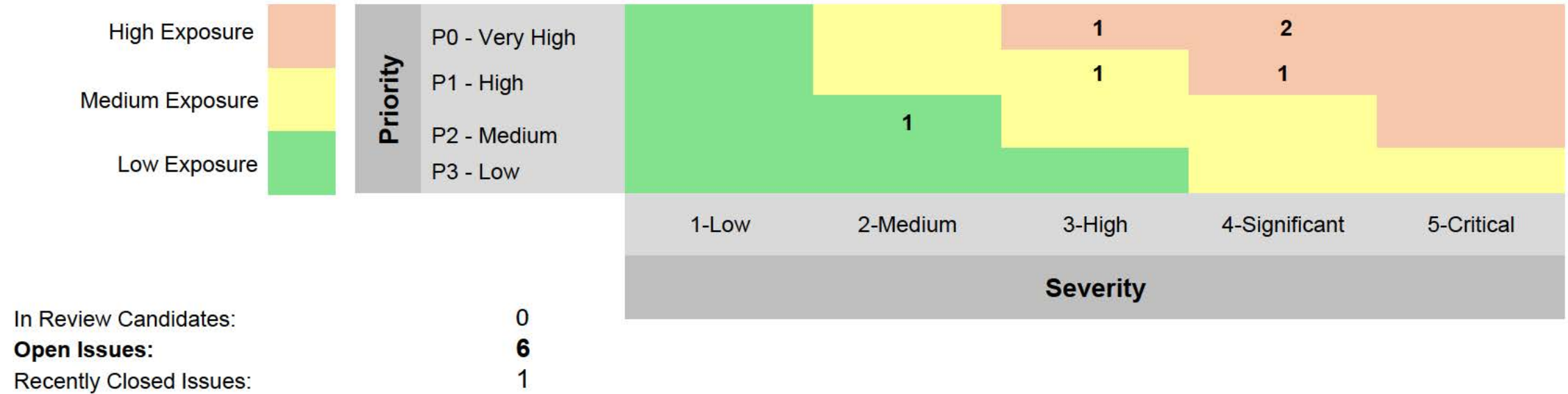
Timeline
July Workstream Summary
90 Day Look Ahead

Issues

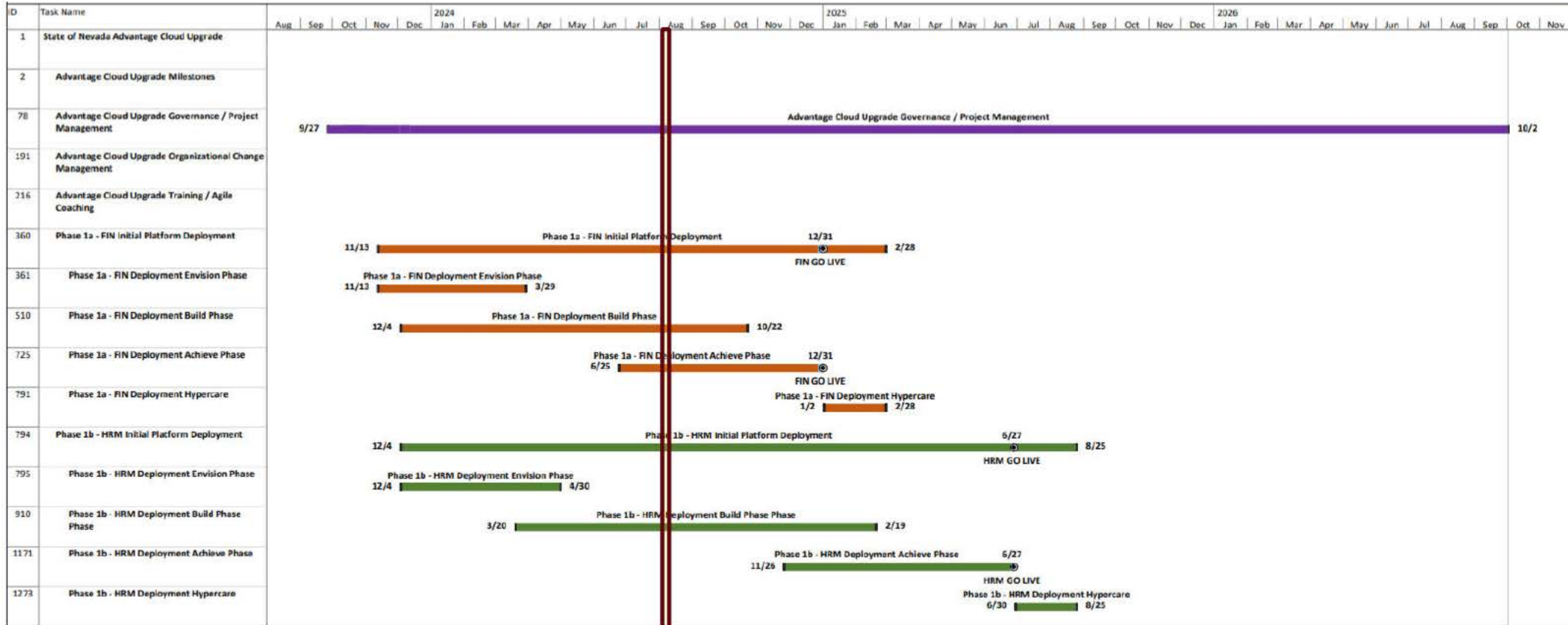


Project Issues are logged and maintained in [Jira](#). Map metrics are as of 8/09/2024.

Metrics and Heat Map



High Level Status



CGI Project Management Office



The PMO focused on July deliverables to fulfill fiscal year requirements, schedule management activities, and PMO operations.

- CGI PMO onboarded and offboarded CGI project staff for the project:
 - Onboards (6)
 - OCM Training Analyst (1)
 - OCM Training Developer (1)
 - FIN BA (1)
 - TECH Environments BA (1)
 - TECH Conversion Developer (1)
 - Reports Developer (1)
 - Offboards (2)
 - 1 FIN BA
 - 1 OCM Training Developer
- We continue to collect fingerprinting documentation and background checks. Identification badges are in process for the newest onboards.

Scope Management:

- Change Requests that have been approved in July:
 - CR013 – FIN Incremental Extensibility Customization Benefits.
- New Change Requests are in the process of development for August:
 - CR014 – Phase 1 Completion Reports Consolidation and Delivery Schedule.

Schedule Management:

- The following Project deliverables scheduled for June were submitted to or approved by OPM:
 - Work Product Authorization P1A Training -Approved 7/11/2024
 - June Monthly Status Report #9 – Approved 7/2/2024.
 - P1B PI2 Snapshot Completion Report CR012 – Approved 7/1/2024



Organizational Change Management & Communication

Our major accomplishments for July included:

- Completed 5 total demos for the CORE.NV SharePoint Microlearning library. Demos include General Accounting Expense, Master Agreement, Delivery Order, Budget Control, and Position Control.
- Hosted the Change Agent Network (CAN) event on 07/18/2024. In preparation for this event, OCM crafted slides and communications. Documented participant names and organizations, along with assessing event evaluation feedback.
- Refined the Finance Functional End-User list, based upon the latest State Controller's Office quarterly report on Advantage 2.1 users
- Defined Minimum Viable Product (MVP) for Phase 1A (FIN). Visualized this data in a graphical display.
- Documented 21 change impacts into the FIN Change Impact Assessment document.
- Developed a set of OCM metrics, including baseline data. Input and visualized data in Power BI tool. These metrics will be rolled out in August.
- Drafted change readiness strategy to be released in August. As part of this initiative, crafted change impact survey and change readiness survey.
- Created template for a monthly CORE.NV newsletter. Drafted content for July edition. To be released in mid-August.
- Drafted memo on sunset of Advantage 2.1. This memo will be released in mid-August.
- Drafted End-User Training (EUT) Save the Date memo, released on 07/31/2024.



Training



Our major accomplishments for July included:

- Created approach and materials for 14 Aug HRM State Trainer Workshop.
- Planned for and launched bi-weekly State Trainer Forum on 07/31/2024.
- Developed schedule for End-User Training (EUT) curriculum review process.
- Complete Accounts Receivable (AR) Course Guide and agenda and submitted for review.
- Created and revised EUT Course Calendar including course iterations and number of seats.
- Created and provided weekly EUT status updates to the OPM Executive Team.



Technical Advantage 4



The Technical team focused on Financial Conversions, Requirement gathering of Financial Interfaces, Financial Reports during this month. The Team also worked on finalizing an FTP approach for State of Nevada [REDACTED]

Our major accomplishments for July included:

- FIN – Conversion:
 - Latest Updates to COA Crosswalks completed.
 - Significant progress has been made with a major load completed.
- HRM – Conversion:
 - Defect fixes addressed from prior conversion maps
- FIN – Interfaces:
 - Requirements completed for 15 out of 20 FIN interfaces.
- FIN – Reports:
 - 10 out of 11 Reports requirements and mapping completed.
- FTP approach between [REDACTED] and State finalized.
- SSO approach and the backup option for the Advantage 4 applications finalized.



Environments



Our major accomplishments for July included:

- Legacy Operations:
 - The team is clearing and managing NEATS and Data Warehouse Tickets.
 - OID Upgrade Testing is in progress.
 - 12c to 19c Oracle Upgrade Testing in progress.
 - Ubuntu Server Testing is in progress.
- Environments:
 - Container Deployments and Migrations:
 - Migration completed for ████████ to all NPD environments:
 - Conversion from ████████
 - Configuration from ████████
 - 2024 FS2 Package ████████ Deployed to NPD environments.



Testing



Our major accomplishments for July included:

- Supported FIN and HRM IUAT2 activities.
- Received OPM approval on [REDACTED] initial automation script inventory.
- The Test Automation team has started creating automation scripts.
- Collaborated to create an EUAT Readiness Checklist, detailing the activities leading up to EUAT, during EUAT, and exit criteria.
- Implemented new rules for testers for PII exposure. We will be creating unique logins for each IUAT Tester for PI3.



APM (Agile Project Management)



In July, Agile Project Management (APM) concentrated on supporting PI3 execution and laying the groundwork for PI4. A key emphasis was placed on enhancing backlog management practices, including training and coaching teams on refinement techniques. Additionally, we prepared for the PI4 Planning event by initiating preliminary planning activities.

Our major accomplishments for July included:

- Backlog Management
 - Added 822 JIRA issues since PI3 kickoff and provided comprehensive training to teams on effective backlog refinement techniques.
- PI3 Review and Retrospective
 - Successfully executed the PI3 Review and Retrospective, showcasing team achievements.
- PI4 Planning Event Preparation
 - Initiated planning activities for PI4, including identifying potential dependencies and aligning with team capacity
- Project Deliverables on Track:
 - P1B PI2 Completion Report-Addendum(HRM-PI3).
 - P1A PI3 Completion Report (FIN-PI3).



Financial (FIN) Advantage 4



Our major accomplishments for July included:

- FHWA feedback received, and questions reviewed. This is a major milestone towards getting approval for highway funding in the new system.
- Completed a clean-up of the project backlog and assigned Story Points to all Stories.
- Procurement:
 - Received agreement from NDOT on approach for Procurement Agreement.
- Accounts Payable:
 - Completed the Accounts Payable configuration backlog.
- Budget/COA/Cost Accounting:
 - Completed mapping all NDOT Cost Accounting Projects and Grants
 - Achieved agreement from NDOT on Agreement functionality
 - Budget Configuration completed for CA Budget Structures [REDACTED]
 - Initiated COA campaign discussion
- General Accounting:
 - Completed General Accounting Configuration



Human Resource Management (HRM) Advantage 4



In June, the HRM Configuration team continued to focus on the Build phase. We worked on continuing SIT scripting, SIT execution, IUAT support, and executing Designer changes to make page updates that better support the State. We wrapped up PI2 and began work on PI3.

Our achievements include:

- Supporting a very successful first round of IUAT, which included providing scripts, being present onsite in person to support testers, participating in Teams chats, and facilitating 4 office hours sessions.
- Designer changes on the Employee Relations Activity Folder, Employee Information Change Form, and Title pages.
- Executing 5 Position Control SIT scripts.
- Executing 6 Personnel Management SIT scripts.
- Writing 12 Payroll SIT scripts.
- Testing 4 Business Roles.

